

Board Meeting
12th June 2019

Members present... Andrew Slater (AS), Christine Warrilow (CW), Joan Curtis (JC), Ann Webb (AW), Bernard Curtis (BC), Liz Kerr (LK), 6 Tenants
Melissa Green (MG), CWC. Amie Merry (AM), Chief Officer.

Apologies NCW, PL, RD, SH, 3 Cllrs (Full Council).

Welcome JC welcomed all to the meeting.

D.O.I None Declared.

Minutes Moved BC Seconded LK minutes be accepted as true, carried.

Matters None raised.

Correspondence..... AM has received an email from Mark Lowthian saying that Dovecotes is no longer on the Improvement notice list. Several queries were made by the board to Melissa, she was able to respond that all areas of the improvement plan had been completed but, there are a few items where further work is needed (by CWC) and she as our Liaison Officer will be working with the TMO to ensure they have the full support of CWC.

Chief officers AM read through the performance report, she highlighted where we had done well and where we still needed to do a little better.
She went on to talk about the tenancy reports and the ASB cases for this past month. AM also Spoke about the R & M works for this month. Everything looking good.
AM went on to say that up to now there has been no reported Fly tipping on the area this month. Last month we spent £855.83 on clearing away the rubbish, there is no recorded spend this month. There were several comments about the board's expenses, it was said that we should reign in a little bit.
AM talked about our current budget levels and the expenditure that has been spent and what is due.
MG said that the arrears figures were being mis-presented and they are wrong, AM said that she agreed, but that there was a way to present them correctly so that the true figures could be shown, this was welcomed by the board.
AS asked if Dodd's were acting as contract agents for us, then surely, they should attend the Contractors meetings.
T Davies has been asked to quote for re-painting the front gates to the office. The paint is in a very bad condition and looks a bit of a mess.
AM said that she is looking into a switch from Nat West bank to Santander as soon as possible. A change of Insurance supplier for the office is in the offing, GibbsDenley have visited the board and will be sending a quote through in the next week or so.
AM gave a short feedback from the Managing agents meeting last week. AS asked MG why he hasn't been invited to the last 3 meetings. She apologised and said that it will be amended.
AS said that the Kitemark forms have changed and that he will be in touch with the Chair of the NFTMO to arrange for an update on the new procedure.
BC raised a point that CWC planned to plant some more trees on the area, this caused an almost uproar from the rest of the members as it has taken us long enough to get some removed without adding more to the problem. AS said he will investigate this.

MMA AM said that the new MMA has been completed and is ready for signing off by the TMO it has already been signed by the CWC in prep for our seal.

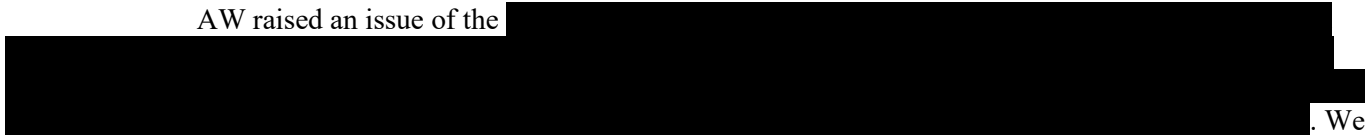
A.O.B. We now have an arrangement with the school to use the main hall for our AGM in September, and the fields if we hold Fun Day.

It has been talked about providing Ben with a works van, he would then not be required to use his own vehicle, this was thought to be a good idea. It was suggested that Ben and Warren have a look at different vehicles to find one that's suitable. This was agreed.

AM suggested we look at a different supplier for the Uniforms, the current one doesn't have the right quality of clothes to suit everyone. She also said that it could be better to give the staff a voucher so that they can get the appropriate sizes. This was agreed as a good idea.

AM also said that the Cupcake day is now sorted and ready for tomorrow.

AW raised an issue of the



. We

cannot put ourselves at risk of personal info out there. There were several comments about this problem. MG said she would look into this.

The question of a new Shredder for the board room was raised again, it is understood the one that's there now is not really that good. We need to have a look around and get some prices.

BC said that the biker who is using the footpath on his motorbike is also using some really choice language, there is also a problem with a lorry parking in the road with vehicles on the back. BC was asked to provide some more details if possible.

AM said that the first aid course on mental health is on the 20th/21st / June. Ann /Sarah R /Lyndsay Will be attending. BC is to attend the 3 day general first aid course in July.

AM said that she will arrange a date to go through these with JC and AS to update and bring to the board.

AM spoke about the situation of a Lodger in Possession. The Lodger cannot be given the Tenancy.

D.O.N.M.....10th July 2019.....6 pm start.

Minutes agreed.....Chairperson

Date.....