

DOVECOTES TMO

BOARD MEETING

5TH FEBRUARY 2020 6PM

ATTENDED

Joan Curtis- Chairperson

Sarah Harrison - Treasurer

Ann Webb - Secretary

Amie Merry - Chief Officer

Cllr- Sue Roberts

CWC- Melissa Green

Andrew Slater

Bernard Curtis

Bekki Dutton

APOLOGIES

Christine Warrilow

Ryan Pitt-Woodcock

Liz Kerr

Natasha Curtis-Warner

MINUTES

JC – Opened the meeting at 6pm and commented on the minutes being straight to the point. Minutes were agreed as a true record Proposed: AS Seconded: BD

JC – Mentions about changing bank, **AM** needed to investigate switch allowance.

JC – Asked about NFTMO membership, TMO voted to renew membership with NFTMO **VOTE: UNAN.** BACS to NFTMO the amount of £550

AM – Explained the kitchens for tenant's homes are re-instated we will be installing pear units as these were already on order.

BC – Asks to have a copy of the approve list and we could use for discount.

Kate Martin has now left Wolverhampton City Council.

The Dovecote, **MG** contacting **John Gibson**, **SR** raised **Ross Cook** to be contacted

AS asks if roof to be fixed, the reply was no, not weatherproof if the roof is leaking.

AM stated that seating would be nice and subtle lighting around the Dovecote.

AS said the keys to the Dovecote were with **Jim** at St Paul's and vicar has now left.

The Haymarket has been approved for lighting and a ramp, **Dodds** doing external.

Fly tipping not too many reports but looking at recharges.

AM is going to get **ASB (Carly)** to do monthly reports.

Heat detectors being fitted in voids

Compliment received today on a card.

Squirrels in roof of a tenant **WF** had pest control involved and is looking into repairs to the roof to stop access to pests.

External Improvement the office side building grass for events and car park & parking for scooters, tree cutting and tarmac the cost £23.480 **AM** said we can claim the VAT back. For the vote of external improvements

VOTE: 5 FOR 1 AGAINST SECONDED: SR

Trees on Ryefield cost of approx 40 trees will be £8.975, **CWC** will not do the job unless trees are diseased etc. **MG** to arrange meeting with **Steve Woodward**.

TPAS training in April 2020 **BC** asks if someone from the **CC** to attend **MG** agreed.

MG wants to work with **NFTMO**, **TMO** and **TPAS**. **BC** we need to work along side other Wolverhampton **TMO'S**. **MG** agreed and to use pot of money, tier expectations.

AS mentions to do a stall at **NFTMO** conference.

C.A.B holding another 6 months of sessions at the office.

Owner Occupier has filled out form to join the board, **BC** asks for vote for them to join.

JC closes meeting 7:30pm

Actions

Action No	Action Required	Responsible Person	Target Date	Completed
1	Signature line needed on minutes for October	Secretary—Ann Webb	Oct 19	Yes Nov 19
2	Report hole in Dovecotes roof to MG	Chief Officer—Amie Merry	Oct 19	Yes Nov 19
3	Comments from board concerning new allocations policy to be forwarded to Henry	Chief Officer—Amie Merry	25 th October 2019	Yes Oct 19
4	Review of Code of Conduct for Board members	Chief Officer—Amie Merry	1 st November 2019	Yes Nov 19
5	Circulate date for MMA Document Review	Chief Officer – Amie Merry	18 th October 2019	No Mar20
6	Health and Safety Subcommittee Meeting to discuss fatal fire	Chief Officer – Amie Merry	1 st November 2019	No Mar 20
7	Arrange cheque for donation in memory of former board member	Chief Officer—Amie Merry	18 th October 2019	Yes Oct 19
8	SR to speak to head of Waste Services CWC re; flytipping	Sue Roberts	Jan 2020	
9	When is lighting upgrade due? AM to chase with MG	Amie Merry	Jan 2020	

10	Check Bank Sort Code is correct in MMA	Amie Merry	Nov 19	Yes — All is Correct
11	TMO work to bring all MA's across the city together	Melissa Green	April 20	
12	To encourage improvements to the Dovecote. Investment in historical site	Amie	April 20	

Chair Signature

Date.....