

DOVECOTES TMO BOARD MEETING

WED 9TH JAN 2020 - 6:15PM – Dovecotes TMO Board Room

ATTENDED

ANN WEBB

JOAN CURTIS

SARAH HARRISON

ANDREW SLATER

LIZ KERR

BERNARD CURTIS

RYAN PITT-WOODCOCK

BECKY DUTTON

CLLR SUE ROBERTS

CHIEF OFFICER AMIE MERRY

APOLOGIES

CHRISTINE WARRILOW

PAUL LEWIS

NATASHA CURTIS-WARNER

CLLR LOUISE MILES

Presenter: Amie Merry

Chairperson: Joan Curtis

Minute Taker: Ann Webb

NEXT BOARD MEETING 5TH FEB 2020

6PM

Minutes

AM heard from Jin (CWC) regarding self -assessment, Equality, Diversity & inclusion. EDI will work with TMO.

AM handed paperwork out for void properties on the estate, not as many as last year. Soon as tenants sign up their tenancy starts that day. Post tenant visits all up to date nothing to report.

Girls from the office have been doing an estate walkabout and been reporting of fly tipping.

NFTMO membership needs to be sent off to them.

Kitchens are on hold with tenants for the moment as they have discontinued, AM is to do home visits to those expecting a kitchen along with WF to explain situation.

For arrears staff will be knocking doors and making phone calls to set up a payment plan with tenants. Drive for March 2020 for rent arrears.

Staff have not been absent. AM said brilliant performance on staff attending work.

AM needing to go to the bank with all signatures and switch to another.

Ray Coyle survey and questionnaire for tenants for the 5year ballot the costs are going to be £4.000. AM says the council pay ballot not the survey costs. JC needs to arrange meeting with RC to discuss questionnaire. Vote took place for Ray Coyle to do preparation for vote: AM needing to go to the bank with all signatures and switch to another.

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PROPOSED: Cllr SR SECONDED: AS

Advert for Ben's job (£10.83 average) grade 4 £22.911, van to be provided.

AM attended M.A meeting and a suggestion of 2/3 bedroom emergency properties needed won't lose allowances. Haymarket flat were suggested so looking into it when a void comes in from there.

Warwick Castle is a community event in Easter holidays.

JC says managers meeting was useful AM will arrange.

Training with TPAS – Birmingham 23rd March 2020 AM sending email and paperwork to the board room for training.

NFTMO June. Kitemark AM suggests we as a TMO go in force.

BC suggests front/back doors need cleaning on the estate needs addressing, **AM** tenancy audits starts this month so will be brought to tenant attention. **AS** asked if any complaints about sewage to Seven Trent? **AM** there is none apart from her. Meeting closed at 19:50 by **JC**.

Signature of Chairperson

Date

Actions to be followed: Ray Coyle: Questionnaire
Jin: E, D&I Assesment